



# Complaint Form

Submitted by any homeowner

**HOMEOWNER MAKING REPORT:**

Name: \_\_\_\_\_ Manzana: \_\_\_\_\_ Lot: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_  
Signature of Person Making Report

\_\_\_\_\_  
Date

**DESCRIPTION OF COMPLAINT** - *(Please quote CC&R Article(s) involved – 1 Complaint per Form)*

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**HOMEOWNER OR AREA IN QUESTION:**

Name: \_\_\_\_\_ Manzana: \_\_\_\_\_ Lot: \_\_\_\_\_

Area: \_\_\_\_\_

*Submit this form to the **Phase Director** responsible for the Phase involved in your complaint. Owners submitting a complaint must not themselves be in violation of any Rules and Regulations. The Board of Directors of Puerta Del Mar will review the complaint, determine if a violation exists, and will handle the matter in strict confidence between the homeowner in question and the Phase Director.*